

ACE Parent/Student Pledge Instructions

Context

All parents/guardians of students who are zoned to attend an ACE campus in 2015-16 are asked to review the contents of the ACE Parent and Student Pledge and determine whether they will opt-in or out for their student(s). If a parent/guardian opts-in for 2015-16, then he/she has committed to the ACE parent/guardian expectations and also will support his/her student(s) to honor the student expectations. Parents/guardians who opt-in should also have their student sign the student pledge at the bottom of the form.

If a parent/guardian opts-out, then his/her student will receive transportation to another nearby, non-IR campus in the district. When determining the alternate campus that the student will attend, the administration will begin with the campuses named below (these are the closest non-IR campuses with capacity):

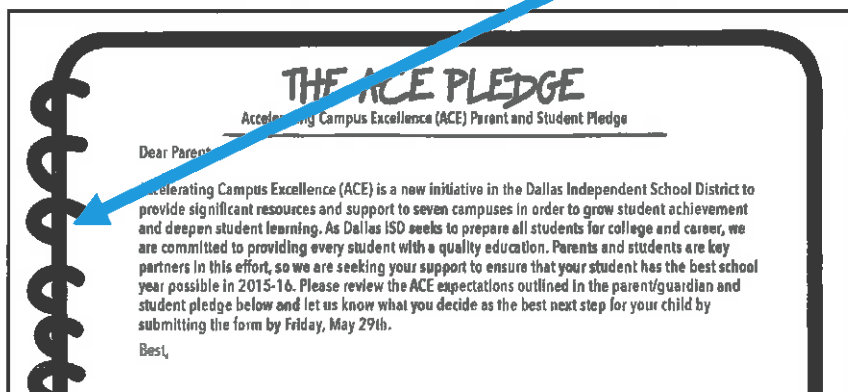
ACE Campus	Closest Non-IR Campus
Blanton Elementary	San Jacinto Elementary (1.06 miles)
Mills Elementary	Johnston Elementary (.63 miles)
Pease Elementary	Bushman Elementary (.72 miles)
Umphrey Lee Elementary	Weiss Elementary (.68 miles)
Dade Middle	Hood Middle (2.68 miles)
Edison Middle	Quintanilla Middle (1.12 miles)
Zumwalt Middle	Kennedy-Curry Middle (2.54 miles)

If we reach capacity at any of the opt-out campuses listed above, then students may be sent to another nearby campus at the discretion of the administration. For students who opt-out, additional information will be sent to them this summer regarding the student's new campus and transportation.

Preparation for Pledge Dissemination

Before disseminating the pledges, the ACE principal should:

- Sign the note at the top of the pledge (on both the English and Spanish side).
- List the name of the ACE campus in the blank space next to "Opt-in for 2015-16" (on both the English and Spanish side).
- Apply the printed student labels to the pledge along the long left-hand side of the pledge next to the principal note at the top (on the English side):



- Distribute the labeled pledges to the designated homeroom teacher to distribute to her/his students.
- If there is not a label for a student currently enrolled on the campus, the campus designee should manually write the student's first and last name, ID number, date of birth, and homeroom teacher along the left-hand side of the pledge.

Timeline for Parent Pledge Distribution

- Pledges should be sent home with students or given directly to parents/guardians by the end of the day on Wednesday, May 20th.
- Pledges should be returned to the homeroom teacher by Friday, May 29th.
 - Homeroom teachers should then turn-in all pledges to a campus designee.
- For students who have not turned in a signed pledge by Friday, May 29th, the homeroom teacher and/or campus designee should contact parents directly with reminders to complete and return the pledge.
- As pledges are being turned in, the campus designee should update the appropriate campus spreadsheet (*details forthcoming*) to record the parent/guardian decisions so we can begin to make appropriate plans for students who opt-out.
- The campus is responsible for keeping the original hard copies of the pledges, but a scanned soft copy file should be emailed to or shared with Ashley (abryan@dallasisd.org) for record-keeping by Friday, June 5th.